Local data council is about …











# …shared decision making

The local data council is a permanent group of people that jointly identify and solve problems, and spread successful practices. The local data council is a joint governance structure for care capacity demand management.

# …improving the way we work

Collaboration between frontline staff, managers and health unions is the best way to achieve quality patient care, quality work environment and best use of health resources. The people closest to the problems, involved in solving the problems.

# …meeting regularly

Joint governance for care capacity demand management can occur as part of staff monthly meetings. Or separate groups can be established e.g. quality groups or local data councils. Regular meetings provide a forum to identify problems, set goals, plan change and measure results.

# …the team collaborating

The team includes clinical and service managers, nursing, allied, medical, support staff, health unions and subject experts (quality, finance, Safe Staffing Healthy Workplaces Unit) as needed.

# …to start on your ward soon

Ask your CCDM Site Coordinator, clinical manager or your union delegate about how you can be involved.

…the timeline of events includes











<You could use this example, delete the other>

|  |  |  |
| --- | --- | --- |
| What | Who | When |
| Select participants | Ward/unit staff | Week 1, May 2018 |
| Arrange meetings | Clinical manager | Week 2, May 2018 |
| Elect chair and agree terms of reference | Local data council | Week 3, May 2018 |
| Education on tools and process | CCDM Coordinator  SSHW Unit Programme Consultant | Week 1 & 2, June 2018 |
| Jointly agree issues | Local data council | Week 3, June 2018 |
| Agree measures for monitoring | Local data council | Week 3, June 2018 |
| Write improvement plan | Local data council | Week 4, June 2018 |
| Communicate | Local data council | Week 1, July 2018 |

<Or you could use this example, delete the other>